

Down-To-Earth (Vic) Cooperative Society Limited

ConFest Committee

Minutes Draft

Date: 10th January, 2019
Scheduled Start: 7.30 PM
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8018 2088 Meeting ID Number 2362803611
Status: Draft

#	Item	Raised by:
1	Acknowledge, and pay respect, to the traditional owners and ongoing custodians of the land	
	We gather on the land of the people of the Kulin nation. We pay our respects to Elders past, present and emerging.	
2	<u>Meeting Started</u>	<i>Procedural</i>
	7.57 PM	
3	<u>Meeting coordinators</u>	<i>Procedural</i>
	Chairperson: David Cruise Minute Keeper: Coral Larke Host: David Cruise	
4	<u>Attendance</u>	<i>Procedural</i>
	Brasher Dan Cruise David Hunt Lindy Larke Coral Lou May MacPherson Robin Morsman Tania Reid Troy Tunney Kristen Waldrum Grant Wilkinson Andrew	
5	<u>Confirmation of previous minutes</u>	<i>Procedural</i>
	Date 22 nd July, 2018 Moved: Seconded: PBC Date 2 nd August, 2018 Moved: Seconded: PBC Date 13 th September, 2018 Moved: Seconded: PBC Date 20 th September, 2018 Moved: Seconded: PBC Date 13 th December, 2018 Moved: Troy Reid Seconded: Coral Larke PBC	

6	<u>Matters Arising</u>					<i>Procedural</i>
7	<u>Correspondence</u>					<i>Troy Reid 8</i>
	<p>Message from Jessie James and Zavier who want to start working on set up and stay on site up to ConFest.</p> <p>There was a consensus for them to take this on. Tania will be available to help them. That they Grant brought up the issue that they don't get burnt out with too much expectations.</p>					
8	<u>Action Tasks</u>					
	April '18	Reimbursement	Bruce Pinney Reimbursement	Troy		<u>NO PROGRESS</u> <u>WORK IN PROGRESS</u> <u>COMPLETE ☺</u> <u>NO LONGER</u> <u>RELEVANT</u> <u>TAKEN OVER BY</u>
	10/1/19	Job description	Update job description			
	10/1/19	Facilitator Gaps	1. To ask for the document that was written at the Facilitator Conference that identified Gaps. 2.To communicate with Zoe to get the ball rolling	Coral		
	10/1/19	Debit Card	People will be sent an SMS to those sent an email asking if people need their debit card	Troy & Kristen		
	10/1/19	Debit Card Surrogates	Who will do this role for people with small budgets that don't warrant a card			
	10/1/19	Things to do list	List tasks needed on site ie boom gates			
	10/1/19	Confest Website	Robin	Robin	WIP	
	10/1/19	Insurance	To check with insurance re workshop injuries	Troy		
	10/1/19	First aid and radios	To ensure that groups working on site take out a first aid kits and radios	People on site		
		Repeater	Need a repeater for radios	Grant		
	10/1/19	First Aid Training	Need for First Aid Trainer to train Will work on getting dates	Grant		
	10/1/19	Dust Suppression	Grant to research the dust suppression solutions. With environment and specific needs to ConFest	Grant Malcolm Ron		
	10/1/19	Debit Cards	Jude and Grant need their card ASAP	Coral & Troy		
	10/1/19	Bylands Acquittal	To request that Don Royal provides an acquittal for Bylands SpringFest	Don Royal		
9	<u>Onsite Registrar</u>					<i>Coral Larke</i>
	<p>Presently there is no registrar of who is going onsite. Who will keep track of who is coming and going? We need to check with Trevor Pitt if he will keep the registrar, if not we need to find someone.</p> <p>Discussion: Fulvio will keep a record on site and put up the white board. Tool box meetings are needed covering safety issues, high risk days and snakes sightings.</p>					<i>Moved</i> <i>Seconded PBC</i> <i>PBM</i>
10	<u>ConFest Dates</u>					<i>Tania Morsman</i>
	<p>Agenda details: Confest is in our thoughts and it's time we ratified the official dates. Early entries are managed by Kristen for Villages</p> <p>Amendment Motion: That ConFest 2019 dates be ratified as advertised Thursday 18th of April – Tuesday 23rd April 2019.</p>					<i>Moved</i> <i>Seconded PBC</i> <i>PBM</i>

11	4ArtSake	Tania Morsman
	<p>Agenda details: Confest is nearly here and 4ArtSake is ready for action.... We are preparing for a 4ArtSake WORKING BEE to allow an artists residency. This will allow set up and pack down of art installations.</p> <p>Motion: To approve Tania Morsman and Coral Larke to have access to Woorooma Confest site from the 25th of March 2019 and that we hold an ART INSTALLATION WORKING BEE from this date to the 30th of April 2019.</p>	<p>Moved Tania Morsman Seconded Coral Larke PBC</p>
12	4ArtSake	Tania Morsman
	<p>Agenda details: 4ArtSake was given an appropriation of \$20,000.00 for it's contribution toward encouraging and supporting both emerging and existing artists to create art for Confest.</p> <p>Motion: That the \$20,000.00 appropriated to / for 4ArtSake be made available to Tania Morsman and Coral Larke.</p>	<p>Moved Tania Morsman Seconded Coral Larke PBC</p>
13	Request funds for legal bill	Don Royal
	<p>Agenda details: Bill from Dentons sent to Don Royal. An allocation of funds for ConFest at Bylands was made by an SGM early in 2018. The bill is for legal advice from Dentons Australia Pty Ltd in relation to the use/issue of Development Applications by Murray Shire (Council) for use on the Bylands property for the carrying out of ConFest. An additional budget (funds) needed to pay Dentons is \$3,940.00 Dentons bill \$5,220.60 less balance in my debit card account \$1,280.60 making \$3,940.00 (that's leaving \$22.17 there for bank fees etc).</p> <p>Motion: Request \$3,940.00 to go onto Don's debit card to pay Dentons fee for legal advice relating to Bylands SpringFest.</p>	<p>Moved David Cruise Seconded Coral Larke PBM</p>
14	Keeping dust down	Ron Ehrat
	<p>Agenda details: Keeping dust down by pumping water from the river by arts to the main market and main walking area. Technical details have already been sent to DTE in May 2018. I live in Adelaide and unless I have someone representing me at the meetings nothing happens.(I have a long history with DTE)</p> <p>Motion: Spend around \$3000 on a pump and watering system to keep the dust down and appoint a DTE member to assist me with the project who is based in Melbourne.</p> <p>Grant Waldram will speak with Malcolm Mathews and Ron Ehrat on dust suppression.</p>	
15	<u>Carried Resolutions</u>	<i>Procedural</i>
	<p>ConFest Dates Amended Motion: That ConFest 2019 dates be ratified as advertised Thursday 18th of April – Tuesday 23rd April 2019. Moved Tania PBC</p> <p>4ArtSake To approve Tania Morsman and Coral Larke to have access to Woorooma Confest site from the 25th of March 2019 and that we hold an ART INSTALLATION WORKING BEE from this date to the 30th of April 2019. Moved Tania Morsman Seconded Coral Larke PBC</p> <p>4ArtSake That the \$20,000.00 appropriated to / for 4ArtSake be made available to Tania Morsman and Coral Larke. Moved Tania Morsman Seconded Coral Larke PBC PBM</p> <p>Bill Dentons Request \$3,940.00 to go onto Don's debit card to pay Dentons fee for legal advice relating to Bylands SpringFest.</p>	
16	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
17	<u>Meeting Ended</u>	<i>Procedural</i>
	10.15PM	

